

## CIS payments for the tax year 2007-08

Contractor

Scenario 1

Please use this screen for sub-contractors

Open subcontractor from database

Save subcontractor to database

Remove subcontractor details from screens

Print subcontractor information

Retrieve subcontractor from last year

Name and address of subcontractor

<input checked="" type="checkbox"/> Employment status checked	Trading Name	(Please enter the trading name here)																																										
	Name for payment	(Please enter the name for payment here if different)																																										
	Address	15 High Street																																										
	Country	England																																										
	Postcode	RH11 8BG																																										
	Telephone	01234-567890																																										
UTR (10 digits)	93456 78901																																											
Trading type	Sole trader	Is the subcontractor registered for VAT? <input type="checkbox"/>																																										
		Vat number (if known)																																										
<table><thead><tr><th>Sole trader</th><th>Partnership</th><th>Company</th></tr></thead><tbody><tr><td>Forenames Fred George</td><td>Partnership name</td><td>Company</td></tr><tr><td>Surname Bingham</td><td>AND</td><td>Registration</td></tr><tr><td>NI Number</td><td>Partner's forename</td><td>Number</td></tr><tr><td></td><td>AND</td><td></td></tr><tr><td></td><td>Partner's surname</td><td></td></tr><tr><td></td><td>AND</td><td></td></tr><tr><td></td><td>Partner's UTR</td><td></td></tr><tr><td></td><td>AND</td><td></td></tr><tr><td></td><td>Partner's NINO</td><td></td></tr><tr><td></td><td>OR</td><td></td></tr><tr><td></td><td>Company reg no</td><td></td></tr><tr><td></td><td>AND</td><td></td></tr><tr><td></td><td>Company UTR (10 digits)</td><td></td></tr></tbody></table>			Sole trader	Partnership	Company	Forenames Fred George	Partnership name	Company	Surname Bingham	AND	Registration	NI Number	Partner's forename	Number		AND			Partner's surname			AND			Partner's UTR			AND			Partner's NINO			OR			Company reg no			AND			Company UTR (10 digits)	
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Works/Staff Number

Department (optional, used for cost analysis)

Last payment date

Match or Verify?

HMRC reply

Status information

Verification number and suffix	V5678912345	and	A
Status (Gross, Lower, Higher)	Higher		
Deduction rate	30.00%		
Date when status verified	04/09/2006		

New Status information

New Verification number and suffix		and	
New status (Gross, Lower, Higher) (if changed during year)			
New deduction rate	Not Applicable		
Date when new status verified			
Starting date for new status			

Tick this box to exclude from monthly internet processing